



INTERNATIONAL
SOCIETY FOR RAPID
RESPONSE SYSTEMS

INTERNATIONAL SOCIETY FOR RAPID RESPONSE SYSTEMS (iSRRS)

RULES & REGULATIONS

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Table of contents

1.	Introduction	3
2.	Purpose	3
3.	Roles and Responsibilities of Advisory Committee members	3
4.	Nominations and voting for Advisory Committee members	9
5.	Conduct and dignity guidance	11
6.	Equality and diversity principles	11
7.	Expectations of meeting attendance	12
8.	Conflicts of Interest	13
9.	Partnering with affiliated Societies and learned bodies	15

1. Introduction

The iSRRS is a charity registered by the Charity Commission for England & Wales (charity no. 1175810) and as such is required to comply with the legal requirements set out on the UK Companies House website ([Link to iSRRS Charity Registration](#)).

The iSRRS has a duty to ensure that its members and Advisory Committee understand the rules and regulations that they have committed to, as well as the roles and responsibilities of subscribing and Advisory Committee members described in this document. The reader may also refer to the articles of association for a charitable company ([iSRRS articles of association](#)).

The aim of the iSRRS is to ***improve the prevention of, and response to acute deterioration in hospitalised patients.***

The objectives of the charity ('Objects') are specifically restricted to:

1. Promote the health and safety of hospitalized patients through the use of rapid response systems.
2. Create a membership-based society to foster education of and research on rapid response systems.
3. Create a forum for interaction of professionals and patients to promote the health and safety of patients using rapid response systems.

2. Purpose

The iSRRS rules and regulations have been issued in order to guide the iSRRS Advisory Committee and its members on issues related to the roles and responsibilities of committee members, nomination and voting processes, and the conduct expected of all members including processes of declarations of interest.

Any breach of rules and regulations will be taken seriously by the iSRRS Board of Directors, and a fair and due process will be conducted with appropriate actions taken as required.

3. Roles and Responsibilities of the iSRRS Board & Advisory Committee

The governance structure of the iSRRS is outlined in Figure 1. The iSRRS is comprised of the Board of Directors (who are the Charity Trustees), four elected officers, and nine additional Advisory Committee members. All board and Advisory Committee members must be active and paying members of the iSRRS. All roles are honorary in nature.

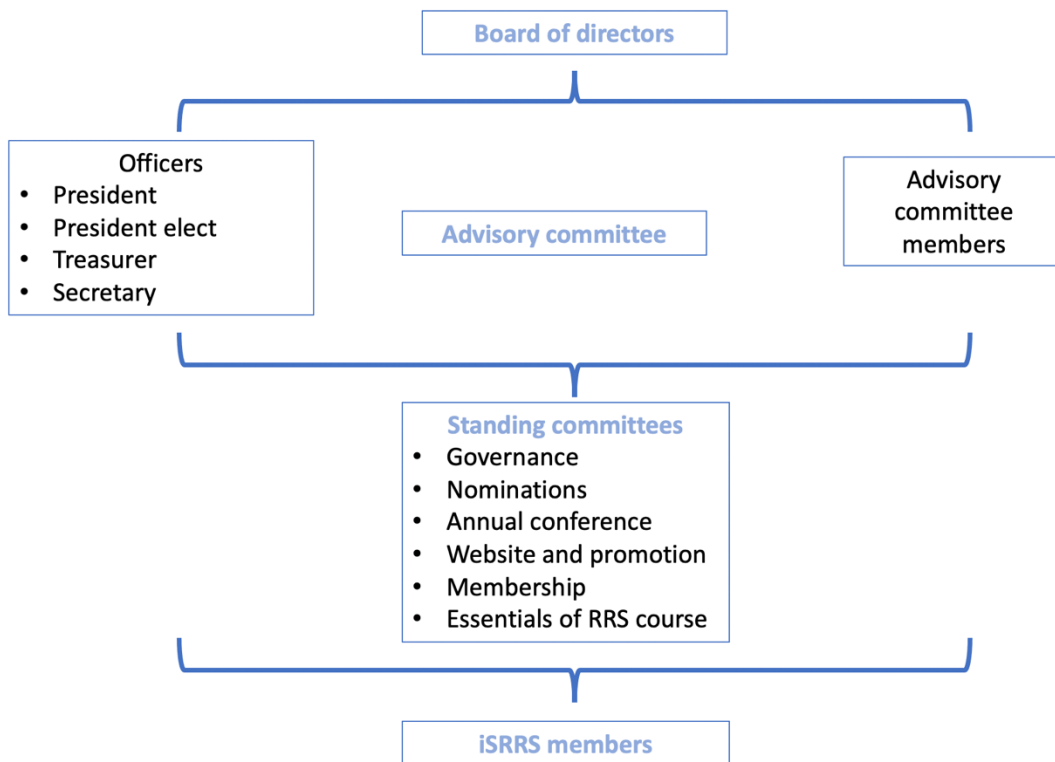


Figure 1: Governance structure for the iSRRS

3.1 The iSRRS Board of Directors

The Board of Directors are the Charity Trustees. The role of the Society Board of Directors is to take responsibility, lead, oversight, and accountability for the Society’s activities, acting in good faith in the best interests of the Society and its members, partners and stakeholders. The Board membership will include some of the Society President, past-President or President Elect.

The Board of Directors have legal fiduciary responsibility for the charity to maintain charity status, be financially responsible and accountable for the procurement and use of the money it acquires and spends. The Board of Directors must ensure that the running and conduct of the iSRRS complies with the legal requirements set out on the UK Companies House website ([Link to iSRRS Charity Registration](#)).

The role of the Board of Directors is to set and maintain the vision, strategic direction, mission and values of the organisation. The specific function of the board of directors is to:

- Develop direction, strategy and planning.
- Enable structures and resources for the work of the Society.
- Establish policies and procedures to govern Society activity.
- Establish systems for reporting and monitoring, including to UK Companies House.
- Manage risk and ensure compliance and accountability with relevant legal and financial requirements.
- Ensure that the Society has a functioning and effective Advisory Committee.

The Board has the right to veto any decisions made by the iSRRS Advisory Committee that compromise the good standing, reputation or financial viability of the iSRRS. This is expected to be a rare event.

The Board will also act to resolve disputes and disagreements that may arise within the Advisory Committee if they cannot be resolved by the President.

The Board will meet at least quarterly and at least one member of the board will attend all Advisory Committee meetings. All such meetings will have agendas and minutes.

3.2 The Advisory Committee

The Advisory Committee of the iSRRS will be composed of four elected officials and nine Advisory Committee members (Figure 1). The Advisory Committee are responsible for the day-to-day running of the society.

3.3 President of the iSRRS

- Accountable to the iSRRS Board and responsible for an annual report, and quarterly update.
- Responsible for leadership and support of the iSRRS Board & Advisory Committee.

Scope and purpose

The overall role of the President is to lead and enable the strategic development of the iSRRS, its core aims, and its key objectives as set out by the Advisory Committee.

The president leads the committee in strategic visioning and decision making.

The decisions remain the responsibility of the Advisory Committee which will be achieved through majority vote.

General responsibilities

- To ensure that the iSRRS complies with its governing rules, regulations and relevant laws.
- To ensure that the iSRRS pursues its objects as defined in the *agenda and minutes* generated during the regular Advisory Committee meetings.
- To ensure that the iSRRS applies its resources exclusively in pursuance of its objectives.
- To contribute actively to the iSRRS Board and Advisory Committee roles in giving firm strategic direction to the iSRRS, setting overall policy, defining goals and setting targets and evaluating performance against agreed targets.
- To safeguard the good name and integrity of the iSRRS.
- To ensure the effective and efficient administration of the iSRRS.
- To protect and manage the property of the charity.
- To report to the Board of Directors annually and provide quarterly updates.

Qualities and desirable attributes

- Commitment to the iSRRS
- Ability to set strategic vision
- Good, independent judgment
- Ability to think creatively
- Ability to support colleagues - and challenge when appropriate
- Ability to work effectively as a member of a team
- Skills to analyse proposals and examine their consequences including those of a financial nature
- Willingness to be available at short notice and on an ad-hoc basis
- Ability to represent the iSRRS in an ambassadorial role

- Confidence at speaking to one's peers, in public, and to the media
- Comprehensive knowledge of the issues facing people working in the field of rapid response systems
- Nolan's principles of public life: integrity, objectivity, accountability, openness, honesty, and leadership

3.4 Honorary Secretary of the iSRRS

- Accountable to the iSRRS Board
- Responsible for leadership and support of the iSRRS Board & Advisory Committee

Scope and purpose

The overall role of the Secretary is to coordinate the development and promulgation of documents, correspondence and reports for the iSRRS.

General responsibilities

- To organize and coordinate meetings
- Take, type and distribute the minutes of meetings
- Handle incoming mail and email
- Coordinate correspondence inside and outside the iSRRS
- Collate information
- Promote the best interests of the iSRRS
- Participate in the organization of the annual iSRRS conference

3.5 Treasurer of the iSRRS

- Accountable to the iSRRS Board
- Responsible for leadership and support of the iSRRS Board & Advisory Committee

Scope and purpose

The scope and purpose of the treasurer is to:

- Oversee the financial affairs of the society and ensure that they are legal, constitutional and within accepted accounting practice.
- Ensure proper records are kept and that effective financial procedures are in place.
- Monitor and report on the financial health of the society.
- Oversee the production of necessary financial reports/returns, accounts and audits.
- Report finances at each Advisory Committee meeting, unless otherwise directed by the President.

General responsibilities

- Liaise with relevant staff, committee members and/or volunteers to ensure the financial viability of the society.
- Make fellow committee members aware of their financial obligations and take a lead in interpreting financial data to them.
- Regularly report the financial position at committee meetings (For example, balance sheet, cash flow, fundraising performance).

- Oversee the production of an annual budget and propose its adoption at the last meeting of the previous financial year.
- Ensure proper records are kept and that effective financial procedures and controls are in place for:
 - Cheque signatories
 - Purchasing limits
 - Purchasing systems
 - Petty cash/ float
 - Others as appropriate

This list is non-exhaustive

- Appraising the financial viability of plans, proposals and feasibility studies.
- Lead on appointing and liaising with auditors/an independent examiner.
- Undertake bookkeeping duties and/or oversee the finance volunteer ensuring posting and bookkeeping is kept up to date.
- Maintain the petty cash system and regularly process petty cash claims.
- Regularly carry out reconciliations/ oversee regular reconciliations by the finance volunteer.
- Arrange payments to creditors as appropriate and arrange appropriate signatures on payments.
- Make the necessary arrangements to collect payments from debtors and bank payments promptly.

Qualities and desirable attributes

- Knowledge and experience of current and fundraising finance practice relevant to voluntary and community organisations.
- Knowledge of bookkeeping and financial management (as necessary).
- Good financial analysis skills.
- Ability to communicate clearly.

3.6 Immediate Past President

- Accountable to iSRRS Board & Advisory Committee
- Responsible for leadership and support of the iSRRS Board & Advisory Committee
- Work closely with the incoming President to ensure continuity of strategy and workstreams

Scope and purpose

To ensure a seamless transition of responsibility to the elected president and act in a pastoral role to support the incoming president to achieve the aims and objectives of the iSRRS.

General responsibilities

1. Participate as an ex officio member of the Advisory Committee, until replaced by the next immediate Past President.
2. As an ex officio member, the Immediate Past President is a voting member.
3. Provide counsel to the President and the President Elect in order to maintain continuity for the organisation.
4. In the role of Advisory Committee member, act as liaison to a standing committee of the organization, after appointment by the President.

5. Act on behalf of the President or represent the President when called upon by the President; for example, represent the Society at international meetings.
6. In the event that the President is unable to serve and continue their term of office on a permanent basis the immediate past president will assume this role until a new election can occur.
7. In the event that the President cannot perform their role on a temporary basis either the Past President or President Elect will act as President during their absence.

3.7 Role Description for Advisory Committee Member

- Accountable to iSRRS Board & Advisory Committee
- Responsible for leadership and support of the iSRRS Board & Advisory Committee

Scope and purpose

An Advisory Committee member is responsible, with the President, Treasurer and Secretary for the day-to-day management of the organisation. The Advisory Committee is responsible for ensuring the organisations objectives are met and that the organisation is developed through strategic planning and development.

Advisory Committee members will represent the iSRRS at professional conferences and various national / international professional or academic committees. Individual members will be required to lead / contribute to iSRRS projects as required and may be allocated a lead role within the society. The Advisory Committee member should maintain the objectives of the organisation at all times and feed back to the Society's Board of Directors in a timely manner.

The position of Elected Officers is voted in at AGM. Tenure period is two years but shall be eligible for re-election within the same role for a further four years, with the exception of the President which will be for a two-year term only.

General Responsibilities

- Attend Advisory Committee meetings and contribute to planning and meeting of objectives
- Maintain email contact and feed back to the Advisory Board as required
- Contribute or lead on iSRRS projects and meet deadlines as requested
- Undertake a lead role as requested

3.8 Role Description for patient / relative / layperson representative

- Accountable to iSRRS Board & Advisory Committee
- Responsible for leadership and support of the iSRRS Board & Advisory Committee

The patient, relative or layperson representative serves in the same capacity as other Advisory Committee members and is bound by the same rules, regulations, and responsibilities as all other Advisory Committee members.

In addition to this, the patient or relative representative is expected to:

- serve as a liaison to the community for the Society, the Advisory Committee, and the Board

- S/he is expected to represent the patient viewpoint on iSRRS projects and at conferences and to suggest other patient and relative representatives to do the same
- have good contacts within the patient and consumer advocacy community and should be able to promote iSRRS materials and information to a broader audience of patients and the public
- contribute the perspectives of patients, people who use services, carers, or communities to a committee's work. This means they tend to offer a different point of view from other members of the committee.

Offer an expert understanding of what matters most for people accessing acute hospital services

4. Nominations and voting for Advisory Committee membership

4.1. Purpose and background

The purpose of this section is to outline the process of nomination and voting for the Advisory Committee of the International Society for Rapid Response Systems (iSRRS)

1. The Advisory Committee of the iSRRS is composed of up to 13 members (Figure 1). These include:
 - a. Four named and elected "officers"
 - i. President
 - ii. President elect
 - iii. Treasurer
 - iv. Secretary
 - b. Nine "Advisory Committee members"
2. Although individuals will be judged on merit, there is a desire for the Advisory Committee to have a balance of gender, country representation, and job group (doctor, nurse, allied health, administrator)

4.2. Duration of term

1. Each Advisory Committee term will last for a period of three years at which time nominations and voting will be held to fill that position.
2. An individual cannot fill the same Advisory Committee role for more than three periods (maximum nine years). This period does not include time spent as one of four elected officers.
3. An individual cannot be on the Advisory Committee for more than nine years. This permits the succession from Advisory Committee member to president elect, to president and accounts for the fact that the president may complete two successive terms. This period is aimed at balancing the benefits of Advisory Committee renewal, and maintenance of corporate memory and continuity in the society.
4. In the event that an Advisory Committee member cannot complete the term (due to illness or other events), an extra-ordinary meeting will be held by the Advisory Committee.
 - a. If it becomes vacated, the President's role will be filled by the President Elect. If the role of President Elect is also vacant, then nominations will be sought from the Advisory Committee, and a vote will be held to elect an Acting President amongst the Advisory Committee. There will then be a nomination process for election to President at the next annual meeting.

- b. If the President elect role becomes vacant, then this will not be filled and there will then be a nomination process for election for the President Elect at the next annual meeting.
- c. If the Secretary or Treasurer's role becomes vacated, then nominations may be sought from within the Advisory Committee, and a vote will be held to elect an Acting Officer's role. There will then be a nomination process for election for these roles at the next annual meeting.

4.3. Eligibility for nomination

1. To be eligible for nomination, an individual must fulfil all the following criteria. Nominees must:
 1. be an individual of good standing,
 2. be a current and paying member of the iSRRS, and maintain membership during their tenure,
 3. have a track record of working in the field of deteriorating patients, rapid response systems, or critical care outreach,
 4. be able to attend at least 50% of Advisory Committee meetings and teleconferences,
 5. have sufficient time to commit to provide meaningful and timely contributions to the iSRRS,
 6. not have exceeded the maximum tenure of appointment in the Advisory Committee,
 7. not be a full-time employee of a commercial company with interests in deteriorating patients and RRSs or equivalent,
2. To be eligible to be the president elect, the member must have been on the Advisory Committee for at least two years.

To be president, the member must have been the president elect.

4.4. Process of nomination

1. Nominees must submit a submission form (on website) by no later than 90 days prior to the opening of voting (typically March 31) in the year when the Advisory Committee position becomes vacated.
2. This nomination should include
 - i. the name, qualifications, and affiliation of the nominee
 - ii. a summary of why they are suitable for the position (not > 300 words)
 - iii. a summary of what they plan to bring to the role (not > 300 words)
 - iv. the name of a second member who is willing to support their nomination
 - v. evidence that they fulfil the eligibility criteria outlined above
 - vi. list potential conflicts of interest that they may be completing a conflict-of-interest form
3. The nomination will be screened and vetted by the nominations committee. The nominee will receive an email as to whether they are thought to be suitable for nomination, and if not, the rationale for that decision. The decision of the nominations committee will be final, and discussion will not be entered into.
4. An email will be sent to all voting members at least one month prior to the annual meeting. Voting will be held using an on-line poll and each member will have a single vote for each position. Voting will be open for a 3-week period and email reminders will be sent to members. In the event of a tie, a re-vote will be held with the two tied nominees.

5. Voting for positions will be done in the following order.
 - i. President elect
 - ii. Treasurer
 - iii. Secretary
 - iv. Advisory Committee member

5. Conduct and dignity guidance

5.1 Introduction

The society recognises its duty to Advisory Committee members and to the wider iSRRS community of practice and believes everyone has the right to be treated with dignity and respect. The society takes a zero-tolerance approach to bullying, harassment and any disrespectful behaviour. Harassment and bullying can have very serious consequences for individuals. It may make people unhappy, cause them stress, affect their health, and harm family and social relationships. It may also affect performance within any given role and the function of the Advisory Committee and iSRRS more broadly.

5.2 Purpose

The aim of the complete guidance (see Appendix 1) is to help develop and reinforce a culture within the society in which bullying, harassment or any form of disrespectful behaviour is known to be unacceptable, and members feel confident enough to confront cases without fear of ridicule or victimisation.

The iSRRS is committed to creating a climate in which the dignity of all members is respected, valued and supported for the contribution they make. This also links with the principles underlining core professional values.

This guidance seeks to minimise incidences of bullying, harassment and unacceptable behaviour and will ensure that if it does occur the society will provide a process in which complaints are dealt with effectively and fairly.

6. Equality and diversity principles

The iSRRS is committed to equality of opportunity for all members and is committed to practices, policies and procedures that support this principle. This is to ensure that no advisor or member receives less favourable treatment on the grounds of race, colour, nationality, ethnic origin, gender, sexual orientation, marital status, age, disability, religion, belief, gender reassignment or employment status.

The promotion of equal opportunities will be actively pursued by valuing diversity and ensuring that the Advisory Committee and members receive fair, equitable and consistent treatment that are not subject to direct discrimination, indirect discrimination, discrimination by association or discrimination by perception.

7. Expectations of meeting attendance

A position on the iSRRS Advisory Committee is voluntary and honorary (unpaid), and therefore not bound by normal employment law and practices. Therefore, these guiding principles provide a standard for professional etiquette and set out clear expectations.

7.1 Advisory Committee Meetings

Advisory Committee meetings are held throughout the year and are planned in advance. Due to the international nature of the society meetings will be virtual. There will be one face to face meeting (inclusive of the Annual conference and AGM), global circumstances permitting (e.g., global pandemic or similar may prevent this occurring).

7.2 Advisory Committee Attendance

- Attendance is expected at 75% of Advisory Committee meetings each year

7.3 Periods of Absence/Sickness at Meetings

- Apologies for meeting attendance must be given to the President or Secretary as soon as possible, in advance of the meeting.
- With the exception of legitimate sickness, if more than two consecutive meetings are missed, verbal communication from the President will be issued to discuss workload and the Committee member's on-going commitment to their role. Responses should be made within two weeks. If no response is received, written communication will be sent by the President with another request for a response within one week. If no response is received a second written communication will be sent. Failure to provide a response may lead to the Committee member's official suspension and ultimately removal from the Committee.

7.4 Long Term Absence

- For planned absence, as much notice as possible (ideally 3 months) should be given to the President.
- Details of the planned period of time off should be provided with a maximum period of 12 months. If longer, the person should stand down from the Committee and can be considered for re-election once in a position to fulfil the role.
- The Committee member requesting time off should be responsible for handing over any on-going projects.
- Discretion will apply and each case or type of leave will be judged on its own merits.

7.5 Advisory Committee Communications

- All Committee members must have regular access to email. Emails should be checked at a *minimum* once per week.
- Email headers should state clearly action needed from Committee members, e.g., for information only or for response. Emails requiring a response should be returned by all members indicating a decision or abstention from decision. This provides an indication of the degree of consensus among the Advisory Committee,
- Non-response is acknowledged as abstaining from decision making and agreement to adhere to any decision subsequently made.

7.6 Projects and Work streams

- All Advisory Committee members agreeing to undertake work on behalf of iSSRS and the membership must complete the work within the agreed time frames.
- Progress reports are expected from all Advisory Committee members and should be submitted to the iSSRS President or Secretary for circulation at least 1 week before the Board meeting.
- Repeated failures to provide updates on individual work streams may lead to the Advisory Committee member being asked to consider their ability to carry out duties and may lead to suspension from the Committee and ultimately being asked to stand down from the Committee.

8. Conflicts of interest

As those involved with the iSSRS may be subject to potentially compromising ethical situations and potential conflicts of interest; they should not only be impartial and honest but far beyond the reach of suspicion. A conflict of interest arises whenever a covered individual's activities are in opposition to, detract from, or in some manner might become detrimental to the purposes of the iSSRS.

A conflict of interest may exist whenever a covered individual is in a position to directly or indirectly benefit him or herself, a family member(s), other individuals, or another organization with which the individual is affiliated through the use of their role in the Society.

Healthcare professionals who are not company employees should not publicly endorse a company's product in the advertising media. It is the responsibility for volunteers including Advisory Committee members of the Society to recognize, identify, disclose, and resolve actual or potential conflicts of interest involving matters that come before them or bodies on which they sit. Such individuals shall disclose all relevant information regarding the conflict to the body and shall remove themselves from all discussion and voting on the matter.

Advisory Committee Members shall resolve all conflicts of interest prior to the activity through one or more of the following steps:

- Acknowledge conflict when relevant
- Abstain from discussions related to the conflict
- Abstain from voting on a matter related to the conflict
- Requesting reassignment to a committee that will not result in a conflict
- Divestiture of the relationship

8.1 Definitions

A **direct financial relationship** with companies is defined as a compensated relationship that results in a government-reportable and /or taxable as income in any amount for services provided or ownership interest in a company. Mutual funds and other co-mingled investments in which the Society Leader has no direct control is not considered a direct financial relationship. Key Society Leaders may accept research support from companies as long as grant money is paid to the institution (e.g., academic medical center) or practice where research is conducted, not to the individual.

An **uncompensated relationship** is a formal documented relationship with a company for which the individual receives no financial benefit for services provided. This includes, but is not limited to, diverting payment for services to charitable organizations.

A **company is a for-profit entity** that develops, produces, markets, or distributes drugs, devices, services or therapies used to diagnose, treat, monitor, manage, and alleviate health conditions. This definition is not intended to include non-profit entities, entities outside the healthcare sector, or entities through which members provide clinical services directly to patients.

Conflict of Interest Oversight

An ad hoc Conflict of Interest Committee may be formed as needed to review and resolve conflicts of interest that arise and are not resolvable by other means or whenever a complaint has been raised by an individual member (whistleblower). The Committee will be comprised of the Society's President and two additional individuals appointed by the iSRRS President to act in the Society's best interest and in an impartial manner.

Conflict of Interest Whistleblower Policy

A whistleblower, as defined by this policy, is a member who reports an activity that he/she considers to be in violation of the iSRRS conflict of interest policy. The whistleblower is not responsible for investigating the activity or for determining fault or corrective measures; the Conflict of Interest Oversight Committee is charged with these responsibilities. Each volunteer has an obligation to report matters to the iSRRS President if they suspect violations of the conflict of interest policy have not been adequately addressed by the committee on which she/he serves.

The Conflict of Interest Whistleblower Policy is intended to encourage and enable volunteers to raise concerns related to conflicts of interest within the organization for investigation and appropriate action. With that goal in mind, no volunteer who, in good faith, reports a concern shall be subject to retaliation. Moreover, an employee or volunteer who retaliates against someone who has reported a concern in good faith is subject to discipline up to and including termination of employment or dismissal from the volunteer position.

Assignment of Rights

By presenting, including or otherwise contributing these materials at iSRRS activities or including them in iSRRS compilations or derivative works, the creator represents and warrants that they are the owner of the copyright in these materials. As the copyright owner, the creator conveys to iSRRS a non-exclusive royalty-free license and right to adapt and/or reproduce the materials and the creator's personal name, image or likeness in any media now known or later developed, including without limitation handout, flyer, book, electronic, or other form.

Further, the creator understands and agrees that iSRRS will use the work to carry out its charitable mission, that iSRRS may distribute and/or sell the compilations or derivative works or portions thereof in other iSRRS projects and that iSRRS may distribute and/or sell the compilations or derivative works. iSRRS will own the exclusive copyright in any products or publications it creates or has created, which are derivative in full or in part from the creator's materials. However, whenever materials are used in this fashion, the original author will receive full authorship credit for the contribution and will have editorial control over the portions of the final version taken from their work, authorization for which the creator agrees not to and shall not unreasonably withhold. iSRRS's right to publish, adapt, distribute and sell and/or allow others to do the foregoing for, previously developed work shall be applicable to iSRRS but does not preclude the author's ownership right in the original work or the right to use the materials in any way seen fit. The creator represents and warrants that their materials do not infringe upon or otherwise violate any third party's rights, including without limitation intellectual property rights, that the materials do not plagiarize third party works, that the materials do not libel or slander any third party, and that the materials are not the subject of any litigation or any claims or disputes which may give rise to

litigation. The creator agrees to and hereby does assume full responsibility for any claims to the contrary.

Volunteer Disclosures

Please note that an individual has a financial relationship if he/she has a financial relationship in ANY amount occurring in the last 12 months with a commercial interest whose products or services are discussed in the Society activity over which the individual has control. Financial interests or other relationships can include such connections as grants or research support, employee, consultant, major stockholder, paid member of speaker's bureau, etc. The intent of this disclosure is not to prevent a member with a financial or other relationship from making contributions to the Society, but rather to help assure that he or she provides unbiased and balanced contributions. An individual who refuses to disclose relevant financial relationships will be disqualified from volunteer activities and cannot have control of, or responsibility for, the development, management, presentation, or evaluation of the volunteer activity.

Volunteers will be asked to complete an online Volunteer Disclosure Form each year prior to the Annual Society Meeting and when material changes occur. Any person disclosing potential conflicts must agree to work with the Society towards resolution as disclosures or disclaimers alone are not sufficient mechanisms by themselves to resolve conflicts of interest. iSRRS educational offerings are held to a higher standard than simple disclosure in assuring independence from commercial influence. It is necessary for all parties to work together towards resolution.

9. Partnering with affiliated Societies and learned bodies

9.1 Guiding principles

The Board of Directors may choose to partner with other Societies or learned bodies that have interests, aims and objectives that are aligned with the iSRRS.

The Objectives of such alignments will be to:

- Promote patient safety in relation to the ***improving the prevention of, and response to acute deterioration in hospitalised patients.***
- Mutually promote the respective interests of the iSRRS and the partnering society (via links on websites and promotion through conferences and webinars etc)
- Expand the community of practice in this field

9.2 Process for nomination as an iSRRS partner

The president of the nominating society should communicate directly to the President of the iSRRS. In conjunction with the Board of Directors a decision will be made about designating the nominating society as an official iSRRS partner. This decision will be based on whether the society has the following characteristics:

1. a mission statement that aligns with iSRRS
2. a board / committee structure with terms of reference
3. regular scheduled meetings
4. alignment with official society in that country (desirable but not mandatory)

9.3 Mutual benefits of an iSRRS partner

The iSRRS and its partner will mutually promote the respective interests of the iSRRS and partnering society (via links on websites and promotion through conferences and webinars etc).

In addition, members of the iSRRS and its partner will be eligible to discounted membership in the other society. For the purposes of the iSRRS, this will result in a 50% discount in membership fee.

I Version Control

Date	Version	Author	Reason

II Table of Revision

Date	Section	Details	Reason

