

The governance structure of the iSRRS is outlined in Figure 1. The iSRRS is comprised of the Board of Directors (who are the Charity Trustees), four elected officers, and nine additional Advisory Committee members. All board and Advisory Committee members must be active and paying members of the iSRRS. All roles are honorary in nature.

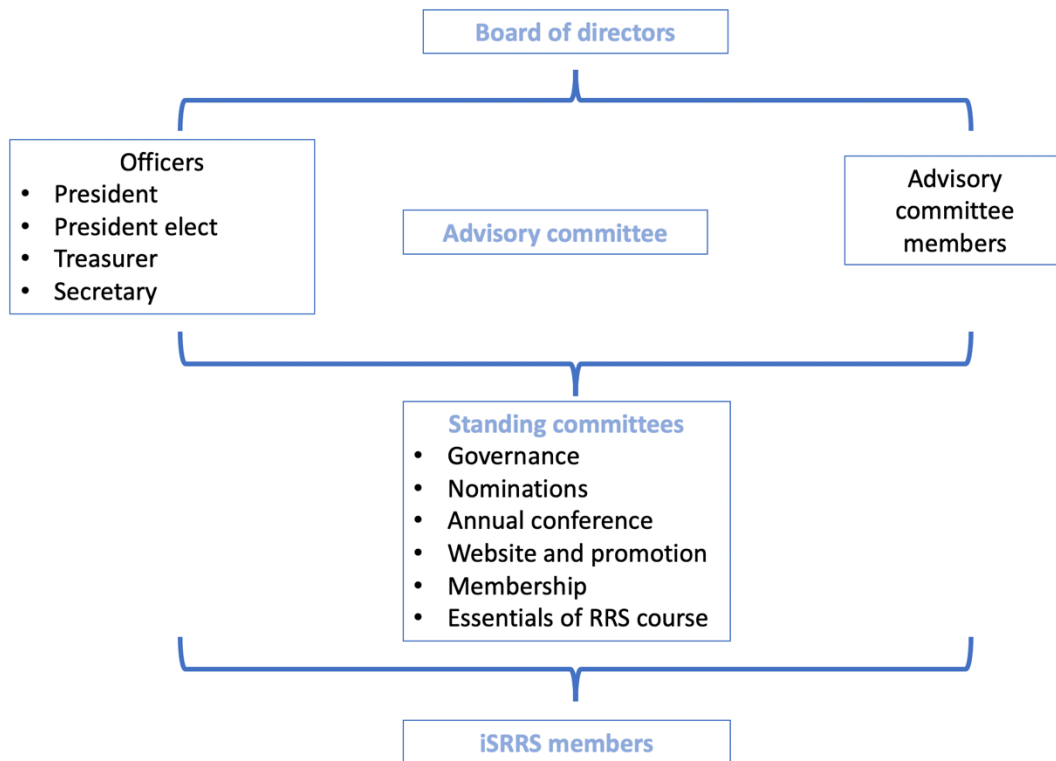


Figure 1: Governance structure for the iSRRS

4. [Nominations and voting for Advisory Committee membership](#)

4.1. [Purpose and background](#)

The purpose of this section is to outline the process of nomination and voting for the Advisory Committee of the International Society for Rapid Response Systems (iSRRS)

1. The Advisory Committee of the iSRRS is composed of up to 13 members (Figure 1). These include:
 - a. Four named and elected “officers”
 - i. President
 - ii. President elect
 - iii. Treasurer
 - iv. Secretary
 - b. Nine “Advisory Committee members”
2. Although individuals will be judged on merit, there is a desire for the Advisory Committee to have a balance of gender, country representation, and job group (doctor, nurse, allied health, administrator)

4.2. Duration of term

1. Each Advisory Committee term will last for a period of three years at which time nominations and voting will be held to fill that position.
2. An individual cannot fill the same Advisory Committee role for more than three periods (maximum nine years). This period does not include time spent as one of four elected officers.
3. An individual cannot be on the Advisory Committee for more than nine years. This permits the succession from Advisory Committee member to president elect, to president and accounts for the fact that the president may complete two successive terms. This period is aimed at balancing the benefits of Advisory Committee renewal, and maintenance of corporate memory and continuity in the society.
4. In the event that an Advisory Committee member cannot complete the term (due to illness or other events), an extra-ordinary meeting will be held by the Advisory Committee.
 - a. If it becomes vacated, the President's role will be filled by the President Elect. If the role of President Elect is also vacant, then nominations will be sought from the Advisory Committee, and a vote will be held to elect an Acting President amongst the Advisory Committee. There will then be a nomination process for election to President at the next annual meeting.
 - b. If the President elect role becomes vacant, then this will not be filled and there will then be a nomination process for election for the President Elect at the next annual meeting.
 - c. If the Secretary or Treasurer's role becomes vacated, then nominations may be sought from within the Advisory Committee, and a vote will be held to elect an Acting Officer's role. There will then be a nomination process for election for these roles at the next annual meeting.

4.3. Eligibility for nomination

1. To be eligible for nomination, an individual must fulfil all the following criteria. Nominees must:
 1. be an individual of good standing,
 2. be a current and paying member of the iSRRS, and maintain membership during their tenure,
 3. have a track record of working in the field of deteriorating patients, rapid response systems, or critical care outreach,
 4. be able to attend at least 50% of Advisory Committee meetings and teleconferences,
 5. have sufficient time to commit to provide meaningful and timely contributions to the iSRRS,
 6. not have exceeded the maximum tenure of appointment in the Advisory Committee,
 7. not be a full-time employee of a commercial company with interests in deteriorating patients and RRSs or equivalent,
2. To be eligible to be the president elect, the member must have been on the Advisory Committee for at least two years.
3. To be president, the member must have been the president elect.

4.4. Process of nomination

1. Nominees must submit a submission form (on website) by no later than 90 days prior to the opening of voting (typically March 31) in the year when the Advisory Committee position becomes vacated.

2. This nomination should include
 - i. the name, qualifications, and affiliation of the nominee
 - ii. a summary of why they are suitable for the position (not > 300 words)
 - iii. a summary of what they plan to bring to the role (not > 300 words)
 - iv. the name of a second member who is willing to support their nomination
 - v. evidence that they fulfil the eligibility criteria outlined above
 - vi. list potential conflicts of interest that they may be completing a conflict-of-interest form

3. The nomination will be screened and vetted by the nominations committee. The nominee will receive an email as to whether they are thought to be suitable for nomination, and if not, the rationale for that decision. The decision of the nominations committee will be final, and discussion will not be entered into.

4. An email will be sent to all voting members at least one month prior to the annual meeting. Voting will be held using an on-line poll and each member will have a single vote for each position. Voting will be open for a 3-week period and email reminders will be sent to members. In the event of a tie, a re-vote will be held with the two tied nominees.

5. Voting for positions will be done in the following order.
 - i. President elect
 - ii. Treasurer
 - iii. Secretary
 - iv. Advisory Committee member