

# 7<sup>th</sup>

## International Conference on Rapid Response Systems and Medical Emergency Teams

7-9 May 2012

Sydney Convention and Exhibition Centre  
Darling Harbour, Sydney, Australia



Photo: Hamilton Lund, Tourism New South Wales

# ADVANCE NOTICE and call for ABSTRACTS

### ESSENTIAL INFORMATION

**Venue:**

Sydney Convention and Exhibition Centre, Darling Harbour

**Date:**

7-9 May 2012

**Registration:**

Registrations for the conference will open in October

To register your interest in attending, and be notified when registration details are available, please email:

[info@catalystevents.com.au](mailto:info@catalystevents.com.au) or

visit the Conference website

[www.rapidresponsesystems.org](http://www.rapidresponsesystems.org)

**For more information:**

For queries about the process of submitting abstracts please contact:

**Sarah Dixon**

**Catalyst Event Solutions**

land line: **+61 (0) 2 9419 4889**

mobile: **+61 (0) 401 716 657**

email: [info@catalystevents.com.au](mailto:info@catalystevents.com.au)



**AUSTRALIAN COMMISSION**  
ON SAFETY AND QUALITY IN HEALTH CARE

The Australian Commission on Safety and Quality in Health Care invites participation in the 7th Annual International Conference on **Rapid Response Systems and Medical Emergency Teams**.

**Authors are invited to submit abstracts for oral presentations on original work for the conference.**

**Conference aims**

This is the first time the conference has been held in Australia and is an opportunity to return to the place where the MET concept started more than 20 years ago. The conference is being hosted by the Australian Commission on Safety and Quality in Health Care.

An innovative program is being planned with a mix of activities including invited papers, parallel sessions, posters and roundtable discussions. Themes for the conference will cover issues associated with recognising clinical deterioration, escalating care, clinical communication, responding to clinical deterioration, organisational systems and implementation of recognition and response systems. There will also be opportunities to explore these issues in specialist areas such as paediatrics, obstetrics and mental health.

**Audience**

The conference will be useful for administrators, researchers and all health care team members involved with recognising and responding to clinical deterioration. This includes people working in areas such as:

- critical care, emergency and general wards
- rapid response, medical emergency, ICU liaison and critical care outreach
- risk, quality and patient safety
- hospital management

**Important dates**

**Call for abstracts opens:**

31st October 2011

**Abstract submission deadline:**

6th February 2012

**Notification of acceptance:**

12th March 2012

**Support for presenters:**

Presenters will be required to register to attend the conference outside of their allotted abstract presentation session through the standard online registration process. All travel and accommodation costs will be the responsibility of the presenter.

## GUIDELINES for ABSTRACTS

All abstracts must be received by Monday 6th February, 2012.

**NO EXTENSIONS WILL BE POSSIBLE.**

**ABSTRACT PREPARATION GUIDELINES STRUCTURE** – the following template must be used:

### Oral and poster presentation template

#### 1. Category

Recognising deterioration

- Responding to deterioration
- Organisational systems to support recognising  
and responding to clinical deterioration
- Implementation of recognition and response systems

#### 2. Abstract title

.....

.....

(BLOCK CAPITALS)

#### 3. Author information

For each author:

First Name:

.....

Last Name:

.....

Affiliation:

.....

(Note: the name of the presenting author should be underlined)

#### 4. Contact details for presenting author

Telephone:

.....

Email:

.....

Mailing address:

.....

#### 5. Abstract body with the following delineated sections:

- a) Objective: In one sentence, explain the specific aim of the project.
- b) Methods: Briefly describe the methods used throughout the project. List key steps carried out, tools used and timeframe.
- c) Results: Summarise the results from the project and include sufficient evidence to support the results and to identify what changes have emerged. The evidence must support the conclusions made.
- d) Conclusions: The conclusions should address some or all of the following questions:
  - After the analysis of results, what is the opinion or judgement of the author(s)?
  - Has the project achieved its objectives?
  - What new knowledge was gained from the project and what change(s) happened as a result?
  - What are the implications of the study?



Photo: Hamilton Lund, Tourism New South Wales

### Language:

Abstracts and presentations must be submitted in English.

### Word limit:

400 words (does not include title, authors' information, institutions, conflict of interest disclosure, or captions for tables and images)

### File format:

MS Word

### Font type:

Arial, 11pt, 1.5 line spacing

### Other:

- Abstract must contain sufficient information so that, if it is published in the conference proceedings, it will be a complete report independent of the presentation. The text should not contain statements alluding to results or conclusions not presented in the text; abstracts stating "will be discussed", "will be described" or "will be presented", will be rejected.
- Abstracts should be written in the past tense, i.e. should state what was done, not what is being, should or will be done.
- Use only standard abbreviations ("Uniform Requirements for Manuscripts submitted to Biomedical Journals" <http://www.icmje.org>). Non standard abbreviations should be kept to a minimum and defined in parentheses in the text. In general, no more than two non-standard
- Abbreviations should appear and these should only be used to replace words appearing four times or more in the text. Use SI units except for pressure; use cmH<sub>2</sub>O or mmHg with kPa units in brackets (optional).
- Abstracts containing graphs, diagrams, or complex tables will not be accepted. Simple tables are acceptable.
- References are not to be included.

Responsibility for accuracy rests with the presenting author. Please proofread the abstract before submission.

## ABSTRACT PRESENTATION DETAILS

Abstracts for oral and poster presentations are invited that showcase research about, and implementation and outcomes of, new and innovative approaches to recognising and responding to clinical deterioration. Preference will be given to new projects or new results that have not been presented at other recent conferences on this topic.

The person assigned as the presenting author of accepted abstracts will be expected to present the study at the International Conference.

Authors scheduled for oral presentations will have 10-15 minutes for a PowerPoint presentation, followed by 5 minutes for discussion.

Abstracts that are not selected for an oral presentation may have the opportunity to display a poster at the conference.

## ABSTRACT SUBMISSION GUIDELINES

Abstracts must be saved in MS Word format and emailed to the event organiser,

**Sarah Dixon**, at [info@catalystevents.com.au](mailto:info@catalystevents.com.au).

All abstracts submitted will be acknowledged.

If you do not receive an acknowledgement please contact the event organiser (details below).

## ACCEPTANCE NOTIFICATION:

- Notification of abstract receipt will occur via email within 1 week of abstract submission.
- Notification of abstract acceptance or rejection will be sent electronically to the presenting author's email address. Reviews will begin in February and will be complete by 12th March 2012.
- Electronic notifications will be made by 12th March 2012.

### Please note:

- It is the responsibility of the presenting author to ensure that the email address is correct.
- If you have not received your email notification by 12th March 2012, please contact **Sarah Dixon** (details below).

**For more information on abstract submissions, please contact:**

**Sarah Dixon**  
**Catalyst Event Solutions**  
land line: **+61 (0) 2 9419 4889**  
mobile: **+61 (0) 401 716 657**  
email: **info@catalystevents.com.au**

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ON **SAFETY AND QUALITY** IN HEALTH CARE

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